

Community Participation Position Description



Community Participation Position Title	Integrated Care Evaluation Framework Project Group Member
Duration	March 2021- March 2022 (with the chance to reapply if interested)
Position reports to	Leah Vincent- Co-Project Lead, Program Manager, Strengthening Communities Laura McDonald- Co-Project Lead, Acting Allied Health Coordinator
Ordinary location(s)	Meetings via Microsoft Teams
Contact	Email: fnoble@Starhealth.org.au

Purpose of Position

The Integrated Care Co-Design Evaluation Framework Project Group (ICEFPG) is one of five groups established to support the Integrated Care Co-Design Working Group (ICCDWG). The purpose of the ICEFPG is to develop an evaluation framework to measure how well Star Health is doing in integrated care. Project group members will be involved in analysing data and utilising evaluation tools to progress this work.

As Star Health is committed to making sure the voices of our community are heard and included in the planning, development and implementation of all our programs and services, the expertise, opinions and thoughts provided by Consumers is essential.

This project group will work alongside the other groups and report back to the ICCDWG (steering group).

Key Responsibilities

- Attend and contribute to project group meetings
- Be familiar with, by reading and thinking about, the agenda and minutes and any other project group documentation
- Work in partnership with staff and other consumers
- Follow Star Health's Code of Conduct/Confidentiality agreement which talks about mutual respect and declaring any conflicts of interest

Experience

- Knowledge and understanding of Star Health programs and services
- Experience on committees

Key selection criteria – Essential

- Have accessed Star Health's services in the past or currently, or have a strong understanding of the work of the organisation
- Have thorough knowledge and understanding of integrated care
- Desire to assist Star Health in evaluation work
- Able to work constructively with fellow project group members.
- Commitment to the philosophy and principles of Star Health.
- An interest in health and wellbeing issues from a client perspective.
- Well-developed interpersonal and communication skills.
- Availability to commit sufficient time to the project group (approximately two hours every month and additional preparation/reading time)
- Ability to use computer and email programs to receive agenda, minutes and other related information

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About Star Health

Star Health

Star Health provides a wide range of healthcare and welfare services in Victoria. We have six main and five smaller locations. We employ over 300 staff who work in multi-disciplinary teams to deliver services.

Our services cater for all ages and include specialist childhood, youth and aged care services. Our guiding vision is **health and wellbeing for all**. We aim to achieve this by:

- working with people and communities to achieve their health goals,
- understanding the context in which people live their lives,
- providing friendly, affordable, and accessible services.

Protecting babies, children and young people from child abuse and neglect is integral to the work at STAR

Protecting Children Policy Information

- Star Health has zero tolerance of child abuse. Protecting babies, children and young people from child abuse and neglect is integral to the provision of health services to this group and their families and is a core responsibility for all Star Health staff.

Organisational Responsibilities

Personal qualities

- **Resilience** – Can persist when doing any task and can cope with setbacks and problems.
- **Initiative & Accountability** – Understands the requirements of the committee process but can also make decisions and do things without being told
- **Empathy and Cultural Awareness** – Can appreciate different values, cultures and lifestyles and seeks to understand, respect and consider different viewpoints in decision making
- **Continuous Quality Improvement** – Always try to identify ways Star Health can be better at everything it does.

Important information

- Star Health’s Community Participation Reimbursement Procedure aims to support and recognize the specialized and expert contributions that clients, carers and the wider community make to Star Health. It ensures that participation is reimbursed in a fair and consistent manner and that we value participants’ knowledge, input and experience. In line with this policy committee members are provided with an honorarium, a monetary reimbursement for meetings attended. Under the current policy this honorarium is \$25 hour.
- Star Health is committed to providing and maintaining a working environment which is safe and without risk to the health of its workforce. The organisation is a smoke-free workplace.
- Successful applicants are contingent upon:
 - A successful reference check;
 - Criminal Record check; (People with a criminal record will not be excluded from this role and will be considered on a case by case basis)
 - Holding and maintaining a valid ‘Working with Children Check’
 - Willing to work under the Star Health Code of Conduct and confidentiality
- Star Health is an equal opportunity employer and encourages individuals of diverse backgrounds including those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI+ community to apply.

AUTHORISATION

Person who completed and authorises this Position Description	Position Title:	Acting Allied Health Coordinator
	Program / Division:	Community Care

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