

POSITION DESCRIPTION

Position Title	Family Counsellor		
Program Division	Strengthening Communities		
Team Area	Counselling		
Position number	VAC0533		
Classification Grade & Level	Social Worker Class 2, level dependent on experience, payment above award (Equivalent rate to SCHADS Modern Award, Level 5)		
Enterprise Agreement or Award applicable	COMMUNITY HEALTH CENTRE (STAND ALONE SERVICES) SOCIAL AND COMMUNITY SERVICE EMPLOYEES MULTI ENTERPRISE AGREEMENT 2017		
Employment details	<input type="checkbox"/> Full-time FTE	<input checked="" type="checkbox"/> Part-time FTE 0.8	<input type="checkbox"/> Casual
	AND		
	<input checked="" type="checkbox"/> Permanent on-going	<input type="checkbox"/> Fixed Term To: ongoing	
		Fixed term reason: <input type="checkbox"/> Parental Leave Replacement <input type="checkbox"/> Specific Project or Purpose	
Position reports to	Counselling Team Leader		
Ordinary location(s)	2x days at Southport and 2x days at Prahran		
Closing Date	Thursday 24 th January 2019 @ 5pm		
Recruitment contact	Email: recruit@starhealth.org.au		

Star Health

Star Health is a provider of health and support services in Victoria. Encompassing six main and five satellite locations, over 300 staff work in multi-disciplinary teams to deliver health outcomes. It is a responsive and agile community health service, providing a wide range of healthcare and welfare services for all members of the community.

Star Health provides services spanning all periods of life including specialist childhood, youth and aged care services. In achieving its vision of **health and wellbeing for all**, Star Health is guided by our distinct service principles which include working with people and communities to achieve their health goals, understanding the context in which people live their lives, providing friendly, affordable, joined up services with a no wrong door approach.

Website Information: <http://www.starhealth.org.au/>

Purpose of Position

The Counselling team is located across three sites, Prahran, St Kilda and Southport, and comprises Generalist and Family Counselling, and API Counselling. Star Health's Counselling Service provides a range of interventions, including individual counselling, family counselling and group work. Services are targeted to those people in the community who are most marginalised and vulnerable.

The Family Counsellor is responsible for the delivery of timely, accessible and quality counselling services to families and individuals. Central to this role is a thorough understanding of therapeutic approaches to counselling and commitment to best practice.

Key Responsibilities

Key responsibilities include:

- Assessment of individuals and families seeking psychological services.
- Provision of centre-based counselling interventions to individuals and families.
- Participation in the development and implementation of therapeutic group programs.
- Provision of secondary consultation to health professionals internal and external to the organisation.
- Participate in team, program and organisational accountability mechanisms, attending relevant meetings as directed by the Team Leader or Coordinator, and completing statistical requirements.
- Liaison with relevant health and community services at local, regional and state levels to ensure the health needs of the target group are effectively addressed.
- Timely completion of administrative duties including assessments, case notes and matters pertaining to levels of risk.
- Referral to other appropriate services when needed.
- Follow up regarding any risk of harm to self and others.
- Other duties as directed by the Team Leader or Coordinator.

Key Capabilities

- Thorough understanding of counselling theories and application of interventions.
- Skills in constructing specific care plans with realistic interventions and evaluation measures
- Capacity to deliver Family Therapy services
- Demonstrated skills and experience in group work.
- Self-discipline – Ability to manage one's own time to achieve key outcomes and use tools effectively to assist with planning and organising.

Qualifications

Essential	Degree or Diploma in social work or other related qualification.
Preferred	Post-graduate qualifications in counselling, Family Therapy qualification highly preferred
Professional Membership(s)	Eligibility for membership of either the AASW or other relevant professional association.

Experience

<https://starhealthau.sharepoint.com/Shared Documents/HR/Position Description & PD Library/SC/Family Counsellor PD VAC0533 CD-24-1-19.docx>

Status: Internal; Confidential

Review Date: Dec 2018 Review by: Coordinator Family Therapy

Essential	Demonstrated experience in family therapy and generalist counselling.
Preferred	Experience in planning, facilitation and evaluation of group work.

Key selection criteria – Essential

Knowledge and skills	<ul style="list-style-type: none"> • At least two years' experience in the provision of family counselling, including working with marginalised families and trauma. • Demonstrated knowledge of current evidence-based therapeutic interventions in individual, family and group settings. • Knowledge of child and adolescent development and life stage transitions. • Demonstrated experience in the design and implementation of group work programs, particularly for parents, young people or children in a variety of settings. • Excellent interpersonal and communication skills, including the ability to negotiate and collaborate with a variety of stakeholders. • Sound organisational, analytical and time management skills. • Excellent written and oral skills, including demonstrated ability to write and present clearly and concisely for specific target groups. • Understanding and commitment to the Social Model of Health. • Working with Children Check.
Protecting babies, children and young people from child abuse and neglect is integral to the work at STAR	
Protecting Children Policy Information	Star Health has zero tolerance of child abuse. Protecting babies, children and young people from child abuse and neglect is integral to the provision of health services to this group and their families, and is a core responsibility for all Star Health staff.
Organisational Responsibilities	
Personal qualities	<ul style="list-style-type: none"> • Resilience - Demonstrates perseverance in achieving objectives and copes effectively with setbacks and problems. • Initiative & Accountability - Takes responsibility for actions and proactively implements work plan and addresses issues. • Empathy and Cultural Awareness - Demonstrates an interest in and an appreciation of a range of different cultures and actively seeks to understand and effectively address the issues and views of others.
Other Licence(s)	Unrestricted Victorian Driver Licence (or equivalent)

Important information

- Star Health is committed to providing and maintaining a working environment which is safe and without risk to the health of its employees. The organisation is a smoke-free workplace.
- Star Health's usual hours of operation are from 8:00am to 8:00pm Monday to Friday; specific hours of work will be determined in accordance with operational requirements and contained in the Contract of Employment.
- Your Letter of Offer may state you will be based at a particular Star Health site, however it is expected that you will be required to work at different locations in the greater metropolitan area of Melbourne
- Offers of employment are contingent upon:

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- A successful reference check (all positions);
- Non-adverse Criminal Record check (all positions);
- Fitness for Work medical examination (specific positions);
- Holding and maintaining a valid 'Working with Children Check' (all positions)

Star Health is an equal opportunity employer and encourages people with disabilities and individuals of diverse backgrounds including those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI+ community to apply.

Some roles may require candidates to undertake psychometric testing prior to appointment.

Salary Packaging Information

- Star Health currently has two types of Salary Packaging:
 - General salary packaging of \$15,900 per FBT year
 - Meal Entertainment/Facility leasing of \$2,550 per FBT year

Salary Packaging is optional and may have considerable tax benefits depending upon personal circumstances.

AUTHORISATION

Person who completed and authorises this Position Description	Position Title:	Team Leader Counselling
	Program / Division:	Strengthening Communities